



Pine Crest Marina - Rental Assistant

HOST INFORMATION

Company Description:

Greentown, PA is a peaceful retreat nestled in the heart of the Pocono Mountains. With its lush green landscapes, serene lakes, and abundant outdoor activities, Greentown offers a perfect escape for nature lovers and outdoor enthusiasts. Whether you're hiking through scenic trails, fishing on pristine lakes, or simply enjoying the tranquility of the countryside, Greentown provides a serene backdrop for relaxation and exploration. With its charming small-town atmosphere and natural beauty, Greentown invites visitors to unwind and reconnect with the great outdoors.

At Pine Crest Marina, we devote ourselves to creating happy lifetime memories on Lake Wallenpaupack.

We have almost twenty years of experience making boating safe, fun, and affordable. Our mission is to offer great service and commitment to quality, all while exceeding customer expectations. At Pine Crest Marina we offer boat rentals, boat sales, docks, and boat slip rentals.

Our beautiful scenic setting is perfect for you to enjoy your Summer Work and Travel program! Join our amazing team!

Staff Perks:

- We provide housing for \$30/week!!
- Employee discounts.
- Company events

Host Website: <https://pcmarinapa.com/>

Site of Activity: Pine Crest Marina

Parent Account Name: Pine Crest Marina

Host Address: 839 Route 507 Greentown , Pennsylvania , 18426

Nearest Major City: New York , New York , Over 50 miles away

PLACEMENT INFORMATION

Job Description:

- Promote a safe and fun boating experience by helping boaters on and off the water
- Provide support to Boat Rental and Marina guests
- Maintain cleanliness and care of all Marina docks and grounds
- Ensure safety and cleanliness for the entire PCM fleet of deck boats and pontoons
- Provide orientations and guidance for all boaters

- Operate powerboats from 18-25 feet. (Training is provided by PCM)
- Be a great team player
- Carry out additional duties as assigned by Park Management.

Typical Schedule:

Monday through Sunday, most of the weekends are required (busiest time). 7:30 AM - 8:00 PM, morning, afternoon and evening shifts.

Drug Test required: No

COMPENSATION

Hourly Wage: \$12

Eligible for Tips: Yes

Tips are solely dependent on the guest and earned by the level of service they receive.

Estimated weekly wages including tips: \$520

Bonus: No

* All figures above are pre-tax

Estimated average number of hours per week: 40

Estimated minimum number of hours per week: 35

Estimated maximum number of hours per week: 50

Potential fluctuation in hours per week:

Average number of hours per week reached by last year's seasonal employees: 40

Overtime Policy:

Yes, paid after 40 hours

JOB REQUIREMENTS

English Level required:



Advanced

Required to be 21+: No

Previous Experience required: No

Qualifications & Conditions

Swimming

Description:

We are looking for students who can swim and feel very comfortable with water.

Lifting

Lifting requirement: 50lbs/22kgs

Description:

Ability to lift up to 50 lbs, stooping, bending, and working in tiring and uncomfortable positions.

Standing for entire shift

Handling cleaning chemicals

Working outdoors

Working under direct sunlight

Job Training required: Yes

Length of job training:

up to 2 weeks

Hours per week during training period: 40

Different wage during training period: Yes

Training wage description:

\$10/hour during training.

Start on specific day of the week: No

Training requirements:

Need to wear uniform: Yes

Uniform Policy:

Company shirt will be provided. Please bring khaki/navy shorts/pants and comfortable non-slip shoes.

Cost of uniform: \$0

Uniform laundry: Participant responsibility

Dress Code: No

CULTURAL OPPORTUNITIES

Types of Cultural Opportunities:

Company Parties, Holiday Events, Will provide information about Events, Local Resources, Attractions/Sites, Local Community

Additional Details about Cultural Offerings:

We will be hosting company events and activities!

HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

Employer-owned or employer-arranged housing description:

\$100/month, 30/week. No housing deposit, individual rooms, shared bathrooms/kitchen.

Lease Agreement: No

Onsite Amenities:

WiFi: Yes

Description:

Phone Service: Yes

Description:

Kitchen facilities: Yes

Description:

Laundry facilities: Yes

Description:

Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 1

Suggested Occupancy Per Room: 1

Rooming Arrangement Description:

Individual rooms, shared bathrooms/kitchen.

Provided Housing Cost:

Required to Pay for Provided Housing: Yes

Cost per Week: \$30

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: No

Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: On-site housing.

ARRIVAL INFORMATION

Arrival Instructions:

We recommend that students fly into New York City (Newark Airport, EWR).

Students MUST email their arrival information to Rita Marek at pcmarinapa@gmail.com at least 2 WEEKS prior to arrival to the United States. Details about a scheduled pickup will be communicated to the student prior to their departure.

Students can also fly into JFK (New York City), but they will need to arrange transportation to Newark themselves because that's where we will be picking them up.

Suggested Arrival Airport:

Newark Liberty International Airport, EWR, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$0 to \$25

If arriving after regular hours:

Suggested After-Hours Accommodation:

*Extended Stay America Suites - Elizabeth - Newark Airport
45 International Boulevard
Elizabeth , New Jersey 07201
\$100 to \$150*

TRAINING AND ONBOARDING

Pre-Arrival Onboarding: Yes

You will be required to get a boating safety certificate by taking an online class. Expenses will be covered by your employer. You will be provided with all the instructions upon being hired.

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

Social Security Office Address: SUITE 117 THE MARKETPLACE AT STEAMTOWN, 300 LACKAWANNA AVE, SCRANTON, PA 18503 Phone: 1-866-635-0767 Hours: Monday 9:00 AM - 4:00 PM Tuesday 9:00 AM - 4:00 PM Wednesday 9:00 AM - 4:00 PM Thursday 9:00 AM - 4:00 PM Friday 9:00 AM - 4:00 PM Saturday Closed Sunday Closed

Nearest SSA Office: Scranton , Pennsylvania , Less than 50 miles

Other:

Wage Payment Schedule:

Participants will be paid bi-weekly via checks.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups: Yes

Maximum Group Size:

Grooming Requirements:

Participants must be well groomed, hair should be neat, clean and combed. Hands and nails must be kept clean at all times.

Second Job Availability: No, unlikely

Applicable Company Policies:

Participants will have all policies and procedures reviewed with them prior to starting their job.

Absolutely NO SMOKING/NO VAPING at the worksite and in the housing!

No cell phones during work hours.

COMMUNITY AMENITIES

In Town, Requires Transportation:

Food Market, Shopping Mall, Post Office, Bank, Restaurants, Fitness Center, Internet Cafe, Public Library