

J-1 WORK AND TRAVEL PROGRAM

Exchange Visitor ID number

HOST ENTITY INFORMATION

Host Entity Name: Clarks Market Crested Butte
 Site of Activity Address: 500 BELLEVIEW AVE, CRESTED BUTTE, CO, 81224, United States

JOB INFORMATION

Job Title Retail Associate
Start date - Earliest 2024-12-10 **Latest** 2024-12-20
End date - Earliest 2025-03-15 **Latest** 2025-04-15
Guaranteed salary/wage per hour before deductions 20.00 \$ per hour
Estimated tips N/A
Average hours per week 34 - 38
Required Interviews Sponsor Interview

HOUSING INFORMATION

Housing Model Host company provided

EXCHANGE VISITOR SECTION

Exchange Visitor Printed Name	Date of birth
Program Start Date	Program End Date
Signature	Date

Sponsor or agency representative name

I confirm that I have read, understood, and agreed to the conditions outlined in this job offer. I agree to adhere to all Geovisions and Department of State program rules regarding employment and program participation, including the Terms and Conditions which were part of my program application. If I change jobs without receiving prior permission from Geovisions, or if I violate other Geovisions rules or J-1 program regulations, Geovisions may end my program early, and I will be required to return home. I understand that if my program ends due to regulation violations it may have a negative impact on future U.S. visa applications.

Section 1

HOST ENTITY INFORMATION

Entity name	Clarks Market Crested Butte
Description	<p>The mix of products in Clark's Market now reflects 40 years of that business practice. Tom Clark put the strategy to use several times over, as starting in the early '90s he began purchasing other small grocery stores on the Western Slope of Colorado and in Utah and Arizona. With locations now in Snowmass Village, Crested Butte, Telluride, Norwood and Blanding, Utah, Clark's continues to expand their family focused brand. In the summer of 2017, Clark's opened its newest store in Sedona, AZ.</p> <p>Each store has its own personality, based on the community where it resides. In resort communities, Clark's is known as a conventional grocery store that emphasizes natural, organic and gourmet products. In the more rural country stores, Clark's is a conventional store that gives people the product mix that they need, and products that help them stretch their dollars as far as they can. It's important for us to listen to</p>

	people, keep our ear to the ground and make sure we're giving people the products they want, Clark says.
Web site	www.clarksmarket.com
Primary contact name	
Title	
Phone 1	
Email	

Section 2

DETAILED JOB INFORMATION

Site of Activity address	500 BELLEVIEW AVE, CRESTED BUTTE, CO, 81224, United States
Job Title	Retail Associate
Special requirements	Exposure to temperatures 32-40 degrees (refrigerators) and the ability to work in a cold/wet environment.
Position details and description	<p>Meat Clerk/Associate:</p> <p>Specific duties may include but are not limited to any combination of the following:</p> <ul style="list-style-type: none"> - Placed/Fil orders, maintain inventory, and manage department cleanliness. - Operate a cash register, handling customer groceries in a timely and organize fashion while providing quality customer service. - Clean meat slicers and mop floors, as well rotate and stock product in coolers. - Well organize, detail orientate, good with math, love interacting with customers, and strong time management skills. - Use all equipment in meat department such as the refrigerators, freezers, slicers, and ovens according to company guidelines. - Count inventory for ordering and rotation purposes and comparatively set prices of seafood. - Take green perishables off shelf at end of the night and bring back to produce cooler. - Maintain a neat and sanitary work environment by keeping all product cases, floors and fryers clean. - Prepare hot foods safe and proper operation of fryers, ovens, and other equipment, and prepare party trays. - Collaborate with management to help maintain inventory levels.
Department	Meat Clerk/Associate
Work schedule Shifts may vary; Hours may be reduced depending on business needs, weather, economic situations, your performance, sick time and other circumstances.	<i>Schedule will vary between 06:00 am - 00:00 am</i>
Average hours per week	34 - 38
Guaranteed salary/wage per hour before deductions Employers must lawfully abide by their state and local minimum wage laws for tipped and non-tipped positions. As minimum	\$20.00

wage increases annually, even if it is in the middle of a J-1 Summer Work Travel program, employers must follow their state minimum wage laws and increase pay for any employees who's wages do not meet the new state minimum. Participants should be compensated the higher of federal, state or local minimum wage. If an employee's tips combined with their hourly wage do not meet the minimum wage requirement, the employer must make up the difference.	
Is Overtime available	Yes
Overtime wage (if applicable)	1.5 X Normal rate. Overtime is offered but not guaranteed.
Required skills	In addition to a strong command of English, this position is physically demanding and requires: <ul style="list-style-type: none"> - Determine when produce is expired. - Strong sense of hygiene and cleanliness. - Ensure a safe and pleasant shopping experience for customers. - Being helpful and enthusiastic to provide great customer service to shoppers.
English level	Good
Supervisor	

Section 3

POSITION REQUIREMENTS

Grooming	
Grooming standards	<ul style="list-style-type: none"> - Neat and clean appearance. - No shorts or baggy pants. - No sandals, open toed shoes or high heels. - Hairstyle is neat and conservative. - Moderate makeup, conservative jewelry, no artificial nails in food area.
Dress code	<ul style="list-style-type: none"> - Uniform shirts are provided. - Participants must provide their own black pants and black, closed-toed nonslip shoes.
Uniform provided?	Yes
Cost to Exchange Visitor	Approximate cost: \$50 - \$80 (pants and shoes) if purchased in the US. Depends on what student brings and what they need to purchase when they arrive.
When is uniform fee due	Upon purchase
Screening	
Host Entity will require a drug test	No
Host Entity will provide the drug test	Yes
Description of drug screening policy	If an employee gets injured on the job then Clark's Market will request a drug test.
Will Exchange Visitors incur a cost for screening	No
Cost to Exchange Visitors (if applicable)	N/A

When is screening fee due	N/A
Payment	
Payment schedule	bi_weekly
Allowances, bonuses, and/or incentives	<p>At the end of the authorized employment period specified in the DS-2019 form, the employee will be eligible for a season ending bonus of USD \$2.00 /hr for every hour worked from first day worked to last day worked at Clark's Market if:</p> <ol style="list-style-type: none"> 1. S/he remains an active employee throughout this period of time. 2. There have been no documented and communicated unsatisfactory conduct or performance issues throughout the period of employment. 3. Housing must be clean and in the same condition when employee moved in. 4. Participant must provide Host Company with a copy of their DS-2019 form upon arrival. <p>** The seasonal bonus will be paid to eligible employees no later than one pay period after the employee's last day of work for Clark's Market.</p>
Estimated tips	N/A
Training / Orientation	
Host Entity provides training/orientation	Yes
Description	All Participants will train with an American employee with pay.
Will Exchange Visitors be paid during training/orientation	Yes
Length of training/orientation	1 - 2 days
Will Exchange Visitors incur a cost for training/orientation	No
Cost to participant	N/A
When is training fee due	N/A

Section 4

HOUSING INFORMATION

If company provided housing or temporary housing is not offered, Exchange Visitors will need to secure housing after they have accepted the job offer.

Does Host Entity provide temporary housing?	No
Duration of temporary housing	N/A
Cost of temporary housing	N/A

Housing Lead 1

Housing model	Host company provided
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Gender requirement	Male
Housing type	Apartment
Housing name	Clarks Market Crested Butte - Unit A
Contact name	
Address	514 N 14th, Unit A, Gunnison, CO, 81230
E-mail	
Phone	
Housing cost	700.0
How often is rent due?	Per month
Is weekly cost/rent payroll deducted?	No
Is housing deposit payroll deducted?	No
Is deposit refundable	Yes
Deposit refund policy	No
Can housing be co-ed	No
Housing amenities	Fully furnished
Distance between work site and housing	27.4 miles
Transportation details	Free shuttle service is available to transport students to and from work from our housing location and housing is located near bus stops.
Description	<p>Gender requirement is based on housing</p> <ul style="list-style-type: none"> - The rent is \$700/month which includes utilities. - Rental agreement between Clarks and J1s (sent separately.) - Clarks Market will deduct rent from each paycheck (\$350 per paycheck).
Number of beds per room	2
Number of bedrooms	4
Exchange Visitors per property	8
Exchange Visitors per room	2
Bathrooms per property	2
Bedding and towels	Yes
Bedding and towel payment due	N/A
Kitchen facilities	Full kitchens with major appliances

Additional comments	- Clarks Market will deduct rent from each paycheck biweekly at \$350 paycheck. - Any damages to unit or supplies will be deducted from the End of Season Bonus and can cost up to \$100 per student
Housing deposit due	N/A
Housing deposit refundable	Yes
Further information on housing refund policy	N/A
Lease required	No

Housing Lead 2

Housing model	Host company provided
Gender requirement	Male
Housing type	Apartment
Housing name	Clarks Market Crested Butte - Unit B
Contact name	
Address	514 N 14th, Unit B, Gunnison, CO, 81230
E-mail	
Phone	
Housing cost	700.0
How often is rent due?	Per month
Is weekly cost/rent payroll deducted?	Yes
Is housing deposit payroll deducted?	No
Is deposit refundable	Yes
Deposit refund policy	No
Can housing be co-ed	No
Housing amenities	Fully furnished
Distance between work site and housing	27.4 miles
Transportation details	Free shuttle service is available to transport students to and from work from our housing location and housing is located near bus stops.
Description	Gender requirement is based on housing

	<ul style="list-style-type: none"> - The rent is \$700/month which includes utilities. - Rental agreement between Clarks and J1s (sent separately.) - Clarks Market will deduct rent from each paycheck (\$350 per paycheck). <p>Housing address is subject to change</p>
Number of beds per room	2
Number of bedrooms	4
Exchange Visitors per property	8
Exchange Visitors per room	2
Bathrooms per property	2
Bedding and towels	Yes
Bedding and towel payment due	N/A
Kitchen facilities	Full kitchens with major appliances
Additional items must bring	<ul style="list-style-type: none"> - Clarks Market will deduct rent from each paycheck biweekly at \$350 paycheck. - Any damages to unit or supplies will be deducted from the End of Season Bonus and can cost up to \$100 per student
Housing deposit due	N/A
Housing deposit refundable	Yes
Further information on housing refund policy	N/A
Lease required	No

Section 5

ARRIVAL INSTRUCTIONS

Geovisions provides Orientation to all Exchange Visitors either in the Exchange Visitors home country or in the United States. If Exchange Visitors attend Orientation in their home country, they will travel directly to the Host Entity upon arrival. If Exchange Visitors attend Orientation in the U.S., they will travel to the Host Entity after Orientation is completed.

Closest port of entry airport	Denver International Airport (DIA)
Nearest airport to site of activity	Grand Junction Regional Airport (GJT)
Airport/bus/train pickup provided	No
General arrival instructions	<p>Please email the details of your flight itinerary at least two weeks prior to your arrival in the United States.</p> <p>Please add the details of your visa appointment/outcome and flight arrival information in the participant portal.</p> <p>Please see the below overnight accommodation for late arrivals:</p> <p>1. Accommodation:</p>

	<p>Quality Inn & Suites near Denver International Airport</p> <p>Address: 6890 Tower Road, Denver, CO, 80249 Contact number: (303) 371-5300</p> <p>Cost: from \$95 per night</p> <p>UberX/Lyft: from \$20 per ride</p> <p>2. Accommodation:</p> <p>Comfort Inn Grand Junction I-70 near Grand Junction Regional Airport (GJT)</p> <p>Address: 750 3 4 Horizon Dr., Grand Junction, CO, 81506 Contact number: (970) 245-3335</p> <p>Cost: from \$88 per night</p> <p>UberX/Lyft: from \$12 per ride</p> <p>Please note that costs are subject to change. Participants are encouraged to call or visit websites for most recent rates</p> <p>Please see the below transport suggestions:</p> <p>At DIA, take Greyhound Bus to Gunnison https://www.greyhound.com/bus</p> <p>From Gunnison to Crested Butte, take free transportation http://www.gunnisonvalleyrta.com</p>
Should Exchange Visitors contact Host Entity before arrival	Yes
Upon arrival, Exchange Visitors should report	Host Company
Phone number	
Preferred arrival days	Monday - Friday (1 - 2 days before DS start date)
Preferred arrival times	8:00 am - 6:00 pm

Section 6

ADDITIONAL INFORMATION

Social Security Information	
Address of the nearest social security office	825 N Crest Dr, Grand Junction, CO 81506, USA
Distance of SSO from SOA	159 Miles
Will Host Entity provide transportation to the nearest Social Security office	Yes
Will Host Entity help Exchange Visitors make copies of the necessary documents	Yes
Other Social Security assistance provided	- Assistance will be provided where necessary. - You must wait 5 - 10 days after completing your SEVIS Check In to go to the Social Security Office. GeoVisions recommends waiting 10 days for optimal success. Please

be sure to bring all your required documents including the printed version of your I-94 and printed version of your DS-2019 (please note more than just these two documents are required to bring). Please contact support@geovisions.com with any questions.

Section 7

POTENTIAL CULTURAL ACTIVITIES

Art Gallery Tours
History Museum Tours
Hiking
Holiday Festivals